

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON**

In the Matter of Establishing the)
Columbia County Local Public Safety)
Coordinating Council) ORDINANCE NO. 2018-4

The Board of County Commissioners for Columbia County, Oregon ordains as follows:

SECTION 1. TITLE

This Ordinance shall be known as Ordinance No. 2018-4. Exhibit "A", which is attached hereto and incorporated herein by this reference, shall be known as the "Columbia County Local Public Safety Coordinating Council Ordinance".

SECTION 2. AUTHORITY

This Ordinance is adopted under the authority of ORS 203.035 and ORS 423.560.

SECTION 3. PURPOSE

The purpose of this Ordinance is to formalize the Columbia County Local Public Safety Coordinating Council.

SECTION 4. HISTORY

The Columbia County Local Public Safety Coordinating Council (LPSCC) is a product of the 1977 Oregon Community Corrections Act. It was established by Senate Bill 1145 in 1995 to expand and strengthen Oregon's community corrections system. The bill required every county to convene a LPSCC.

The principles behind the organization of LPSCCs is that local communities can better manage community-based correctional programs and more effectively supervise offenders in their community. These Councils create a continuum of sanctions and services for both juvenile and adult offenders that result in a seamless system that emphasizes the prevention of criminal activity and community safety.

LPSCCs in Oregon engage in a variety of activities to improve system-wide communication and collaboration. Their primary activities include coordinating justice policies and operations among local governments, public safety agencies and community organizations; planning and developing improvements in the county's criminal and juvenile justice systems; and reducing crime and recidivism in the county.

LPSCC includes decision makers from criminal justice and related entities in the County. Membership is outlined in ORS 423.560, and is designed to represent a broad range of community corrections services. Columbia County's LPSCC includes a citizen member, criminal and juvenile justice officials, law enforcement officers, elected city and County officials, and relevant public services professionals

ORS 423.560, requires that the Board of County Commissioners shall convene a local public safety coordinating council, with minimum duties as set forth herein.

SECTION 5. ADOPTION

The Columbia County Local Public Safety Coordinating Council Ordinance, which is attached hereto, labeled Exhibit "A", is hereby adopted.

SECTION 6. SEVERABILITY

If any provision of this Ordinance, including Exhibit "A," is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the remaining portions thereof.

SECTION 7. AMENDMENTS.

The Board of County Commissioners may, by order, amend Exhibit "A", as may be necessary to correct scrivener's errors.

DATED this 12th day of December, 2018.

Approved as to form by

BOARD OF COUNTY COMMISSIONERS
FOR COLUMBIA COUNTY, OREGON

By: [Signature]
Office of County Counsel

By: [Signature]
Margaret Magruder, Chair

Attest:

By: [Signature]
Henry Heimuller, Commissioner

By: [Signature]
Recording Secretary

By: [Signature]
Alex Tardif, Commissioner

First Reading: 11-28-18
Second Reading: 12-12-18
Effective Date: 2-26-19

EXHIBIT "A"

COLUMBIA COUNTY LOCAL PUBLIC SAFETY COORDINATING COUNCIL
ORDINANCE

**SECTION 1. COLUMBIA COUNTY LOCAL PUBLIC SAFETY COORDINATING
COUNCIL CREATED; MEMBERSHIP.**

- A. Creation. There is hereby created the Columbia County Local Public Safety Coordinating Council (hereinafter referred to as the "LPSCC" or the "Council").
- B. Membership. Voting Members. LPSCC shall consist of fifteen (15) voting members appointed by the Board of Columbia County Commissioners (hereinafter referred to as the "Board"). The voting members shall be as follows:
- a. A police chief;
 - b. The Columbia County Sheriff;
 - c. The Columbia County District Attorney;
 - d. A State Court Judge;
 - e. A public defender or defense attorney;
 - f. The Director of the Department of Community Justice;
 - g. A County Commissioner;
 - h. The Department of Community Justice Juvenile Supervisor;
 - i. The Columbia County Director of Public Health;
 - j. A mental health Director;
 - k. A representative of a community-based non-profit organization that provides services to victims of crime;
 - l. One lay citizen;
 - m. Two City Representatives;
 - n. The Columbia County Jail Commander/Jail Manager.
2. Non-Voting Members. LPSCC shall consist of seven (7) non-voting members appointed by the Board. Non-voting members shall not be counted in determining whether a quorum is present. The non-voting members shall be as follows:

- a. A representative of the Oregon State Police selected by the Superintendent of State Police;
 - b. A representative of the Oregon Youth Authority selected by the Director of the Oregon Youth Authority;
 - c. A representative of a community-based non-profit organization that provides services to victims of crime;
 - d. A State Court Judge;
 - e. A public health representative;
 - f. A City representative;
 - g. A representative of the Oregon Department of Human Services.
3. Process for Appointment of a police chief, State Court Judge, Defense Bar Representative; and City Representative.

a. The police chief member will be appointed by the police chiefs in the County prior to County appointment. Upon vacancy in the position, LPSCC will contact the police chiefs in the County to fill the vacancy. LPSCC shall forward information regarding the selected Police Chief to the Board of County Commissioners for County appointment.

b. The State Court Judges and defense bar representative will be appointed by the Presiding Judge of the Columbia County Circuit Court. Upon vacancy in the position of State Court Judge or defense bar representative, LPSCC will contact the presiding judge of the Columbia County Circuit Court to fill the vacancy. LPSCC shall forward information regarding the selected State Court Judge or defense bar representative to the Board of County Commissioners for County appointment.

c. The City Representatives will be selected by the cities in the County. Upon vacancy in the position of City Representative, LPSCC shall contact the Cities in Columbia County to fill the vacancy. LPSCC shall forward information regarding the selected City Representative to the Board of County Commissioners for County appointment.

4. Process for Appointment of OSP and OYA Representatives. Representatives of the Oregon State Police and the Oregon Youth Authority shall be selected by the Superintendent of the Oregon State Police and the Director of the Oregon Youth Authority, respectively. Upon vacancy in the position of Oregon State Police Representative or Oregon Youth Authority Representative, LPSCC shall contact the Superintendent or Director to fill the vacancy. LPSCC shall forward information regarding the selected Representative to the Board of County Commissioners for County appointment.

5. Process for Appointment of Other members. Except as provided in paragraphs 3 and 4, above, the Board of County Commissioners shall appoint members to the LPSCC to fill vacancies upon nomination of the LPSCC. If nominations are not timely received by the Board the Board may advertise for qualified persons interested in serving and may appoint Members from such list. Member vacancies shall be filled for the remaining term of the vacant position, if any.
6. Initial Members. The initial members of the LPSCC and their staggered terms are set forth in Attachment 1, which is attached hereto and is incorporated herein by this reference.
7. No compensation. Members of the LPSCC shall serve without compensation other than reimbursement for duly authorized expenses. The Board may, by order, establish a per diem allowance and mileage expenses and otherwise authorize reimbursement of expenses occur.
8. Terms/Vacancy. Appointments shall be for three years, ending December 31st. Initial appointments shall be staggered so that continuity of LPSCC is assured. Vacancies shall be filled for the remaining term of the vacant position. The appointing authorities described herein shall fill a vacancy over which they have appointment authority within three months of a vacancy or as soon as possible.
9. Role of Staff. The Board of Commissioners may appoint one or more employees to manage the LPSCC. Staff shall serve at the pleasure of the Board of County Commissioners.

SECTION II. MEMBERSHIP REQUIREMENTS; POLICIES

A. Local Public Safety Coordinating Council Duties. LPSCC shall:

1. Develop and recommend to the County Board of Commissioners a plan for use of state resources to serve the local offender population and state and local resources to serve the needs of that part of the local offender population who are at least 15 years of age and less than 18 years of age, which plan must provide for coordination of community-wide services involving prevention, treatment, education, employment resources and intervention strategies.
2. Coordinate local criminal justice policy among affected criminal justice entities.
3. Develop and recommend to the County Board the plan for use of state resources to serve the local youth offender population.
4. Coordinate local juvenile justice policy among affected juvenile justice entities.
5. Develop and recommend to the Board a plan designed to prevent criminal involvement by youth. The plan must provide for coordination of community-wide services involving treatment, education, employment and intervention strategies

aimed at crime prevention.

6. Create a facility advisory subcommittee when provided with the information described in ORS 169.690. The subcommittee shall comply with ORS 423.565(4).
7. If a written plan of action has been provided to the LPSCC under ORS 165.127, annually review the plan and, if appropriate, make written recommendations to the District Attorney for plan improvements.

B. LPSCC requirements. LPSCC members shall at all times adhere to the following membership requirements:

1. Meetings. Members shall attend meetings. It is the responsibility of members to notify the Chair of an intended absence from a meeting. If a member has two unexcused absences in a twelve month period the Chair may ask for their resignation.
2. Conflicts of Interest. Members shall adhere to all state laws, rules and regulation regarding conflicts of interest and rules of ethics for public officials.
3. Policies and Procedures. Members of LPSCC shall adopt and adhere to bylaws which shall not be inconsistent with the Ordinance or applicable laws, rules or regulations. A copy of all bylaws shall be provided to the Board of County Commissioners and to the Office of County Counsel.

SECTION III. MEETING PROCEDURES

- A. Compliance with Public Meeting Act. LPSCC will conduct meetings in accordance with ORS 192.610 through ORS 192.690.
- B. Regular Meetings. LPSCC shall establish a regular public meeting schedule annually as provided in its policies and procedures.
- C. Special Meetings. LPSCC may hold special meetings and emergency meetings in compliance with ORS 192.610 through ORS 192.690.
- D. Roberts Rules of Order. Meetings shall be conducted in accordance with Robert's Rules of Order.
- E. Public Comment. LPSCC shall allow public comment during all regular meetings. Public comment may be limited to three (3) minutes. The Council shall aspire to conduct outreach to the public through standard information dissemination regarding its progress on general local criminal justice policy among affected criminal justice entities, to the extent practicable.
- F. Compliance with Law. Meetings shall be held in compliance with Title VI of the Civil Rights Act of 1964, Section V of the Rehabilitation Act of 1973, and will all applicable requirements of federal and state civil rights and rehabilitation statues, rules and

regulations, including the Americans with Disabilities Act of 1990, ORS 659A.103, and all regulations and administrative rules established pursuant to those laws.

G. Quorum. A majority of appointed voting members shall constitute a quorum.

SECTION IV. OFFICERS AND COMMITTEES

A. Officers. The Council shall elect one member to serve as Chair of LPSCC, one member to serve as Vice-Chair with the power to act as the Chair in the Chair's absence. The Chair and Vice-Chair shall serve one-year terms. Officers shall be elected at the first regular meeting of the year.

B. Duties of Chair. The Chair shall:

1. Preside over and be entitled to vote at all meetings of LPSCC at which s/he is present.
2. Serve as executive officer of LPSCC.
3. Facilitate leadership.
4. Ensure correct meeting procedure is followed. Decisions may be made by a majority of the voting members present provided the voting members present constitute a quorum of the entire voting membership.

C. Duties of Vice-Chair. The Vice-Chair performs the duties of the Chair in the absence of the Chair and performs such other duties as assigned by the Chair.

D. Teams and Sub-Committees.

1. The Chair may appoint one or more committees upon approval of the Council.
2. Sub-Committees and teams shall consist of at least three (3) members. A majority of a subcommittee/team shall constitute a quorum.
3. Teams and Sub-Committees shall comply with Oregon's public meetings laws.

